Each fall, organizations from multiple industries come to campus to recruit students for summer internships and full-time entry level positions. This year, postings for on-campus recruiting for internships and jobs will be visible starting Aug. 31, and interviews begin Sept. 24. Here’s how you can get a head start this summer.

1. GET YOUR RESUME READY
   Be prepared by updating your resume before the fall semester begins.
   - Are you currently interning, volunteering, studying abroad or working on a research project? Add your new experience to your resume.
   - Schedule an appointment with a career adviser to review your resume and develop a plan. During the summer, you can meet with an adviser by Skype, phone or in person. We can help you highlight your skills/experiences and think through how to tailor your resume.
   - Need some inspiration? Check out our resume and cover letter guide.

2. REVIEW THE ON-CAMPUS RECRUITING CALENDAR, COMMUNITY STANDARDS AND FALL RECRUITING FAQS
   On-campus recruiting gives students the opportunity to attend information sessions, coffee chats, career educational workshops facilitated by employers and interviews for internships and full-time positions without leaving campus.
   - Full-time and internship positions associated with on-campus recruiting will be visible through Handshake Aug. 31.
   - Employers will begin visiting campus for recruiting events on Sept. 24.
   - Review the on-campus fall recruiting schedule. The largest recruiting event of the year is the Fall HireTigers Meetup, which will take place on Fri., Sept. 21. Be there.
   - Details about information sessions can be found on Handshake and will be added throughout the summer as more dates are confirmed. Take note of which ones interest you, and research each organization, including their mission, priorities, social responsibility, diversity initiatives, etc.
   - Our community standards will help you navigate decisions and challenges that may arise during the recruiting process, including canceling interviews, evaluating jobs/internship offers, offer policies and special policies for students studying abroad or on a leave of absence.
   - Can’t find any organization or industry that interest you? Career advisers can help you find other opportunities at organizations that do not participate in on-campus recruiting.
3. EXPLORE INDUSTRIES AND ORGANIZATIONS THAT INTEREST YOU

Wonder what kinds of jobs or internships are out there? Use these resources to do a bit of research.

- Visit Vault to get an insider’s perspective on what’s happening in various industries, what it takes to break in and how to advance your career. You will have access to career guides in accounting, advertising/marketing, banking & finance, consulting, energy, hospitality, insurance, IT & engineering, investment management, law, media & entertainment, nonprofit, pharma & healthcare, real estate and more.

- TigerNet and the Princeton LinkedIn page will help you connect with Princeton alumni over coffee or over the phone to gain more first-hand insight on their jobs and career paths.

- Need informational interview tips? Read this article or speak with a career adviser for advice.

4. FAMILIARIZE YOURSELF WITH INDUSTRY-SPECIFIC INTERVIEW PROCESSES

Interview timelines and questions vary from industry and organization.

For all industries:
- Refer to Vault industry guides and review interview preparation questions.
- Consider attending employer-sponsored interview preparation sessions during the fall.
- Schedule an appointment with an adviser for a mock behavioral/fit interview.

Industry-specific resources:
- For consulting, learn about general interview prep and case interviews.
- For banking and finance, practice using these sample technical and quantitative questions.
- For tech roles, use this resource to learn how to prepare for technical interviews.
- For roles in education, practice these interview questions.
- Create a free account on Glassdoor to see sample interview questions for employers that interest you across industries.

5. CREATE AN ACTION PLAN

A little preparation can go a long way.

- Write down a plan including when you’ll meet with a career adviser, which alumni you would like to contact for informational interviews, the list of information sessions you want to attend and possible positions that interest you.

- Keep an eye out for Career Services events in the beginning of the semester which can help you get ready.

- You can schedule an appointment with a career adviser up to three weeks in advance, so if you want to meet with an adviser as soon as you return to campus you can schedule an appointment on Handshake as early as mid-August.

- Do you need interview attire? Don’t forget you can borrow clothes through the Tiger Threads program.